

EducationUSA Ukraine VSFS Advising Intern

Job location: virtual

Position type: internship (unpaid, 10 hours per week)

[Project Summary](#)

Summary:

EducationUSA Virtual Student Federal Service Interns will work with a cohort of about 70 Ukrainians seeking admission to Bachelor, Master's, or PhD programs in the U.S. Interns will engage with students by leading virtual workshops/presentations on the U.S. admissions process, campus culture, and American culture; proofreading essays, sharing their own college experiences, and co-leading book discussions.

This internship is perfect for students interested in working with a dynamic group of students and supporting the future leaders of Ukraine. Interns will develop their cross-cultural, communication, presentation, and leadership skills as they work with the U.S. Embassy's target audience of regional youth populations and internally displaced persons from Crimea and Donbas. In addition, interns will gain practical experience in international student advising.

Responsibilities:

- Assist in organizing activities for students enrolled in the Competitive College Club and the Opportunity Funds Programs of EducationUSA Ukraine Network
- Develop materials and lead virtual workshops/presentations on the U.S. admissions process, campus culture, and American culture
- Co-lead book club of the Competitive College Club by identifying reading materials, discussion questions, and facilitating student participation in the club meetings
- Share experience of studying in U.S. higher education institutions through online presentations, social media materials, etc.
- Proofread essays of prospective applicants to U.S. colleges and universities
- Perform other duties as assigned

Qualifications (eligibility in accordance to VSFS guidelines):

- U.S. citizenship required
- Enrolled as a student in a college level or above degree or certificate program
- Strong written and oral communication skills in English
- Experience with editing and proofreading is preferred
- Ukrainian and/or Russian language skills will be an advantage, but not required

To apply please follow instructions at the link <https://vsfs.state.gov/how-to-apply>

Application deadline July 31, 2020